

At the Regular Meeting of the Greenville County Water and Sewer Authority, held on Monday, April 5, 2021, with Regular Session beginning at the conclusion of the Board of Supervisors Meeting, via Live Stream due to the COVID-19 Pandemic, at the Golden Leaf Commons, 1300 Greenville County Circle, Emporia, Virginia

Present: William B. Cain, Chairman  
Tony M. Conwell, Vice-Chairman  
Belinda D. Astrop  
James R. Brown

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Chairman Cain called the meeting to order.

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In Re: Closed Session

Chairman Cain recommended the Authority go into Closed Session, Section 2.2-3711 (a)  
1) Personnel Matter.

Mr. Conwell moved, seconded by Mr. Brown, to go into Closed Session. A roll call vote was taken, as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

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In Re: Regular Session

Chairman Cain recommended the Authority return to Regular Session.

Mr. Conwell moved, seconded by Mrs. Astrop, to go into Regular Session. A roll call vote was taken, as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye; and Chairman Cain, aye.

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In Re: Certification of Closed Meeting – Resolution #WS-21-39

Mr. Conwell moved, seconded by Mrs. Astrop, to adopt the following Resolution. A roll call vote was taken, as follows: Mrs. Astrop, aye; Mr. Conwell, aye; Mr. Brown, aye and Chairman Cain, aye.

**CERTIFICATION OF CLOSED MEETING  
RESOLUTION #WS- 21-39**

Pursuant to Virginia Code Section 2.2-3712.B., the Directors signing below certify that, to the best of each Director's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act and (ii) only such public business matters as were identified in the Motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting of the Board of Directors of the Greenville County Water and Sewer Authority.

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In Re: Resolution #WS-21-43 Appointment of an Acting Director

Mr. Gary Cifers, Acting County Administrator, addressed the Authority and read the following resolution into record. He then requested approval.

**RESOLUTION #WS-21-43  
ACTING DIRECTOR**

**WHEREAS**, Greenville County Water and Sewer Authority ("GCWSA") needs to appoint an Acting Director to handle the activities of the GCWSA; and

**IT IS, ACCORDINGLY, HEREBY RESOLVED** that the Board of Directors of the Greenville County Water & Sewer Authority appoints Glen Gibson as Acting Director of the GCWSA.

Mr. Conwell moved, seconded by Mr. Brown, to approve Mr. Gibson as Acting Director of the W&S Authority. A roll call vote was taken as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

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In Re: Recess

Chairman Cain recessed the W&S Authority meeting until after the Conclusion of the Board of Supervisor's meeting. A roll call vote was taken as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

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In Re: Return to Regular Session

Mr. Conwell moved, seconded by Mrs. Astrop, to go into Regular Session. A roll call vote was taken, as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye; and Chairman Cain, aye.

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In Re: Approval of Agenda

Chairman Cain recommended approval of the Agenda with no added items.

Mr. Conwell moved, seconded by Mr. Brown, to approve the Agenda, as submitted. A roll call vote was taken as follows: Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

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In Re: Approval of the Consent Agenda

Chairman Cain recommended approval of the Consent Agenda consisting of the following:

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Approval of minutes for the meeting of March 15, 2021.

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Budgetary Matters consisting of the following: Fund #001 – Journal Voucher #8, in the amount of \$2,000, which is incorporated herein by reference.

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Warrants:

Approval of Total Accounts Payable for April 5, 2021, in the amount of, \$95,653.62

Approval of General Accounts Payables, in the amount of \$95,010.62

Approval of Special Projects, in the amount of \$643.00

Mr. Conwell moved, seconded by Mr. Brown, to approve the Consent Agenda. A roll call vote was taken, as follows: Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

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In Re: ACI Payments, Inc. formerly (Official Payments) Resolution #WS-21-40

Mrs. Lois Powell, Customer Service Manager, addressed the Authority and read the following resolution into record. She then requested approval.

**RESOLUTION #WS-21-40**

**ACI PAYMENTS, INC. FORMERLY (OFFICIAL PAYMENTS)**

**WHEREAS**, GCWSA E-Services Online Bill Pay has been completed and implemented for Greenville County Water & Sewer Authority (GCWSA) customers as of February 26, 2021; and

**WHEREAS**, GCWSA E-Services allows transparency to our customers by providing access to their account information and make payments online; and.

**WHEREAS**, GCWSA customers are utilizing the new GCWSA E-Services Online Bill Pay system and there is no longer a need for ACI Payments, Inc., formerly (Official Payments). ACI Payments, Inc., is an online payment service only, account access is not provided; and

**WHEREAS**, Staff recommends the suspension of ACI Payments, Inc., effective May 30, 2021 ninety (90) days from BAI.Net implementation.

**NOW, THEREFORE, BE RESOLVED** that the Board of Directors (“Board”) of Greenville County Water and Sewer Authority hereby approve the suspension of ACI Payments, Inc., effective May 30, 2021:

Mr. Conwell moved, seconded by Mr. Brown, to approve Resolution #WS-21-40. A roll call vote was taken, as follows: Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

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Mr. Gary Mitchell, Utility Maintenance Manager, addressed the Authority and read the following resolution into record. He then requested approval.

**RESOLUTION #WS-21-41  
GENERATOR MAINTENANCE SERVICES**

**WHEREAS**, Greenville County Water and Sewer Authority (“GCWSA”) wishes to request proposals for the procurement of Generator Maintenance Services; and

**WHEREAS**, the GCWSA has determined that procurement of said services by competitive sealed bidding is neither practical nor fiscally advantageous; and

**WHEREAS**, the GCWSA has determined that the best interests of GCWSA’s customers would be best served by procurement of said services through competitive negotiation to afford contractors some flexibility in making proposals, and enable the GCWSA Staff to evaluate the proposals based on the services provided.

**IT IS, ACCORDINGLY, HEREBY RESOLVED** that the Board of Directors of the Greenville County Water & Sewer Authority authorizes the procurement of Generator Maintenance Services through competitive negotiation.

Mr. Conwell moved, seconded by Mr. Brown, to approve Resolution #WS-21-41. A roll call vote was taken, as follows: Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

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In Re: Miscellaneous Matters

Chairman Cain stated that Staff had prepared the Staff Work Programs and Staff Meeting Minutes for the Authority's Review. He then asked if there were any questions. There were none.

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In Re: Adjournment

There being no further business to discuss, Mr. Conwell moved, seconded by Mr. Brown, to adjourn the meeting. A roll call vote was taken, as follows: Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

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William B. Cain, Chairman  
Greenville County Water and Sewer Authority